

# Jackson Township, Luzerne County, PA Zoning Hearing Board Application

2211 Huntsville Rd.  
Shavertown, PA 18708  
Phone: 570-675-8371 Extension # 3 Fax: 570-675-1590

Date Received: \_\_\_\_\_  
Zoning District: \_\_\_\_\_  
Zoning Permit #: \_\_\_\_\_

Residential       Non-Residential

\*\*\* Fill out ONLY applicable blocks. If unknown, leave blank.

Site Address: \_\_\_\_\_ Tax Parcel #: \_\_\_\_\_

Lot #: \_\_\_\_\_ Subdivision / Land Development: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

Attorney: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Type of Request (Check All That Apply)

- Appeal       Special Exception       Challenge       Variance       Conditional Use  
 Easement       Change of Use       Other

Describe, in detail, the exception being sought with this appeal application:

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Grounds for Appeal, including hardship if requesting a variance:

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Please Name And Describe All Properties Within A 200 Foot Radius Of The Property Applying For The Variance:

\*\*\* Use a separate sheet for additional properties, if needed.

Name: _____	Address: _____	Parcel ID #: _____
Name: _____	Address: _____	Parcel ID #: _____
Name: _____	Address: _____	Parcel ID #: _____
Name: _____	Address: _____	Parcel ID #: _____
Name: _____	Address: _____	Parcel ID #: _____
Name: _____	Address: _____	Parcel ID #: _____
Name: _____	Address: _____	Parcel ID #: _____
Name: _____	Address: _____	Parcel ID #: _____
Name: _____	Address: _____	Parcel ID #: _____
Name: _____	Address: _____	Parcel ID #: _____

No Application Is Considered A Complete Submission Without The Correct Fees Being Paid In Full.  
Fees Associated With This Application Are NON-REFUNDABLE.

The applicant certifies that all information on this application is correct and accurate. The property owner and applicant assumes the responsibility of locating all property lines, setback lines, easements, rights-of-way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of the Municipality or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances and regulations. I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Applicant Printed Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Jackson Township Official Use Only

## Processing Record

### Application

Application Date: \_\_\_\_\_ Date: \_\_\_\_\_

Date Received as a Complete Submission: \_\_\_\_\_ Date: \_\_\_\_\_

### Public Notices

1st Publication (30 Days Max. from meeting date) \_\_\_\_\_ Date: \_\_\_\_\_

2nd Publication (7 Days Max. from meeting date) \_\_\_\_\_ Date: \_\_\_\_\_

Property Posted (7 Days Max. from meeting date) \_\_\_\_\_ Date: \_\_\_\_\_

### Hearings

Initial (60 Days Max. from Application) \_\_\_\_\_ Date: \_\_\_\_\_

Subsequent (45 Days Max. from meeting date) \_\_\_\_\_ Date: \_\_\_\_\_

Subsequent (45 Days Max. from meeting date) \_\_\_\_\_ Date: \_\_\_\_\_

Subsequent (45 Days Max. from meeting date) \_\_\_\_\_ Date: \_\_\_\_\_

### Applicant's Required Completion

Final Presentation (100 days Max. from the First Hearing) \_\_\_\_\_ Date: \_\_\_\_\_

### Decision / Conclusion

Written Notice From The Board \_\_\_\_\_ Date: \_\_\_\_\_

### Additional Notes:

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Zoning Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_